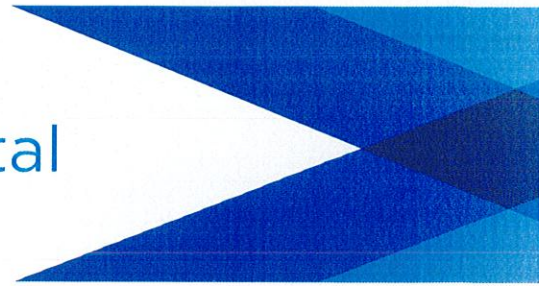


Accessing FACTS Family Portal



FACTS gives you an opportunity to get more involved in your child's academic progress and future success – all via the internet.

FACTS Family Portal (formerly ParentsWeb) is a private and secure parents' portal that allows you to view academic information specific to your children, while protecting their information from others.

You may view your child's grades, attendance, homework, and conduct, as well as other useful school information.

You can also communicate with teachers and other school staff online whenever necessary.

Here's how to access our easy-to-use Family Portal:

- In Chrome, Firefox, Safari, or Internet Explorer, go to FACTSmgt.com and click Parent Login, then select FACTS Family Online (ParentsWeb).
- Type the School's District Code **SPEC-MA (All Caps)**
- Click **Create New Family Portal Account**.
- Type your email address and click **Create Account**. An email will be sent which includes a link to create your Family Portal login. The link is active for 6 hours.
- Select the **Click to Create your Family Portal Login** link.
- A web browser displays your **Name** and **FACTS Person ID**.
- Type a **User Name**, **Password**, and **Confirm** your password.

Change/Create Password

Name	Person ID	User Name	Password	Confirm	
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="password" value="*****"/>	<input type="button" value="Save User Name and/or Password"/>

- Click **Save User Name and/or Password**.
A message displays at the top of the browser, "User Name/Password successfully updated."

User Name/Password successfully updated.

Change/Create Password

Name	Person ID	User Name	Password	Confirm	
Callie Johnston	11519	<input type="text" value="cjohnston"/>	<input type="password" value="*****"/>	<input type="password" value=""/>	<input type="button" value="Save User Name and/or Password"/>

- Family Portal allows you to access:
 - Student Attendance and daily grades
 - Progress reports, report cards, and transcripts
 - Lesson plans and homework
 - School events and lunch calendar