

# St. Peter Central Catholic Remote Learning Handbook

The administration and teachers of St. Peter Central Catholic have developed the following plan and explanation of our remote learning plan. The challenges placed on teachers are great. It is difficult to teach in-person and remotely at the same time. We are committed to both not only for you and your family but for others who may warrant it in the days ahead. Please be patient. The teachers are working hard to make this all happen. If mistakes occur, inside or outside (at home) they are not intentional. Teachers, students and parents are all learning and from what we know after six months, there are some things out of our control. There is an expression that is circulating in the media and I think it applies to all of us. "We are in fact building the plane and flying it at the same time. "We place all our efforts in God's hands, as we ask Him to guide our work as teachers, student and parents.

## **Student Expectations:**

All students are expected to have a device for on-line learning, and the connectivity to allow remote learning to take place at home. Students will need a microphone and camera on their device. Google platform will be used. The students have familiarity with it because they have used that with the chrome books at school, and during last Spring.

Students are expected to report daily for attendance by checking into Google classroom as directed by your teacher each morning at 8:55 AM. Students in Grades 6, 7 and 8 will have attendance submitted for each class, throughout the day.

**Students must realize that on-line work is as important as in person work.**

Students must come to class prepared:

Students will be:

1. Dressed in proper attire for school.

2. Sit at a desk or table, conducive to study.
3. Have device fully charged and prepared for work.
4. Have notebooks and writing instruments ready to work.
5. No black screen icons on the Zoom, we need to see you.
6. Be respectful of other students and the teacher.
7. Adhere to Zoom language.

“As we begin the remote learning opportunity through the use of video communication, it is important that we continue to respect the privacy and intellectual property rights of our school community- our teachers and our students. By participating in remote learning today, you agree that you may not save, record, share or post this session or any photos from this session. As the teacher, I also agree that I will not save, record, share or post this session or any photos from this session. The rules in school apply to this remote classroom experience. Students must treat each other with respect and obey the rules during our time together. If you or your parents cannot agree to these rules, please contact the administration and disconnect from the lesson.”

There will be no side chats with other students unless instructed by the teacher to do so. Also, if a student tampers with a teacher made video, immediate action by administration will be taken and discipline will follow. On-line interactions will be positive.

Following a student’s log in for attendance, they must look at and take note of all posted assignments for the day.

Students are expected to do all the required reading, watch supplemental videos and use the links provided by the teacher for learning.

The deadlines listed for work are the same as the in-person students. You will need to submit the work according to those due dates. If you have difficulty submitting your work, you need to reach out to the teacher or one of the designated office hours.

If you have a technology issue at home, a parent or guardian needs to call the school to report the problem. Consideration will be given when or if that issue arises and a new deadline will be determined, if necessary.

Textbooks that are needed to participate and partake in online work will be provided by the school.

Class work, homework and tests and quizzes will be graded according to the rubrics established by the teacher.

Tests and quizzes may be taken live while on the Zoom/ Google meet or you may be asked to take them independently. Teachers may choose the method for assessment. Teachers may also use Google forms to block outside sites while test taking. Students must abide by the test taking criteria expected at school. All work must be original and there can be no referencing of books or other materials for the answers. The work must be that of the student.

If students are taking a test, they are to be prepared to complete it during that time. It is a good idea to take breaks before class starts, during designated school breaks, or during independent work time, so that full attention can be given to class or test taking. Testing accommodations will be given accordingly, if your student has a specialized learning plan.

In some classes, remote learning students will be asked to participate in discussions. At other times, you are expected to mute your microphone to limit background noise.

If students submit work that has been shared with or by other students, and therefore is not original, partial credit or a zero may result.

If a student plagiarizes materials, the grade will reflect a zero or partial credit.

**St. Peter Central Catholic School**

I, \_\_\_\_\_, (please print) parent or guardian of

Student Name \_\_\_\_\_ Grade \_\_\_\_\_

Agree that as the parent/ guardian, I agree that I have read the Remote Learning Handbook and understand the guidelines. As the parent/guardian, I will be responsible for helping my child/children to attain the goals and requirements that have been set forth. I will help to structure success for my child/children.

I, \_\_\_\_\_, (please print) student have read and understand the handbook as written. I will do my best to adhere to the guidelines, so that I will be successful.

Signed \_\_\_\_\_ (parent/guardian)

Signed \_\_\_\_\_ (student)

Please return to school or email this response to [meg.kursonis@stpetercc.com](mailto:meg.kursonis@stpetercc.com) or

fax to 508 770-0818

Thank you